

200-1600 GT CHECK OFF SHEET

****MARITIME INSTITUTE STAFF WILL BE MORE THAN HAPPY TO CHECK OVER YOUR PACKET ONCE IT IS FULLY COMPLETED AND ORGANIZED IN THE FOLLOWING ORDER****

_____ **APPLICATION PREPARED IN BLACK INK OR TYPEWRITTEN.** YOU MUST COMPLETE SECTIONS I, II, III, AND V. ALSO, IT MUST BE SIGNED IN SECTION III, ON **BOTH** LINES IN SECTION V, AND ON THE CERTIFICATION STATEMENT IN SECTION VI.

_____ **MY DRUG TEST** (COMPLETED BY A SAMHSA APPROVED LABORATORY) **IS SIGNED AND ENCLOSED, OR A RANDOM DRUG TESTING LETTER OR CARD.**

Note: IF IN A RANDOM DRUG TEST PROGRAM, THE LETTER SHOULD HAVE THE FOLLOWING INFORMATION: A letter on original marine related company stationary, signed by an approved company official, stating specifically that, **“during the previous 185 days, that Mr. Doe was subject to an approved random drug testing program as required by 46 CFR 16.230 for at least 60 days and did not fail or refuse to participate in a chemical test for dangerous drugs.”**

_____ **MY PHYSICAL IS SIGNED AND MEETS ALL THE NECESSARY REQUIREMENTS.**

_____ **SEA SERVICE FORMS OR LETTERS HAVE BEEN SIGNED AND COMPLETED AS NOTED.**

< IF I AM OWNER OF VESSELS SIGNING MY OWN TIME, I HAVE ATTACHED PROOF OF OWNERSHIP.
< **COMMERCIAL SERVICE OR PLEASURE BOAT TIME ON OTHER PEOPLE’S BOATS MUST BE SIGNED BY THE OWNER OR CAPTAIN.**

_____ **COPY OF YOUR LICENSE**

These are some of Courses/ Endorsements that are required for licenses over 200 Gross Tons
PLEASE NOTE Depending on the license you are requesting the USCG may require other courses to be completed before you are allowed to test.

RADAR OBSERVER ENDORSEMENT , ABLE SEAMAN, ADVANCED FIRE-FIGHTING,
5 DAY STCW-95, BRIDGE RESOURCE MANAGEMENT, PROFICIENCY IN SURVIVAL CRAFT

_____ **There is an examination AT THE COAST GUARD Maritime Institute** holds a 200-1600 GT preparatory course twice per year. Please call us for availability.

_____ **ENCLOSE A CHECK OR MONEY ORDER MADE OUT TO “UNITED STATES COAST GUARD” \$100.00 FOR EVALUATION** (NOTE: The Coast Guard will tell you exactly what you owe for testing and issuance once the evaluation is complete).

Note: Maritime Institute highly recommends applying to the Coast Guard for your upgrade BEFORE coming to school. The Coast Guard will not issue a test date without this evaluation and you want to schedule your test date for as soon after the conclusion of class as possible.

SEND TO: *Southern California Office:*
Commanding Officer
Regional Exam Center
U.S.C.G. Marine Safety Office
501 W Ocean Blvd
Suite 6200
Long Beach, CA 90802
Phone: (562) 495-1480

Northern California Office:
Commanding Officer
Regional Exam Center
U.S.C.G MSO San Francisco Bay
Oakland Federal Bldg., North Tower
1301 Clay Street, Room 180 N
Oakland, CA 94612-5200
Phone: (510) 637-1124